

**BOARD OF SUPERVISORS MEETING  
MONDAY, JUNE 15, 2020  
6:30 P.M.**

The Appomattox County Board of Supervisors held its regular scheduled meeting on Monday, June 15, 2020 at 6:30 p.m. in the Board of Supervisors meeting room located at 171 Price Lane, Appomattox, Virginia.

**Appomattox County Board of Supervisors**

**Present:**

Samuel E. Carter	Courthouse District
John F. Hinkle	Falling River District
Trevor L. Hipps	Wreck Island District
William H. Hogan	Appomattox River District

Supervisor Watkins M. Abbitt, Piney Mountain District participated remotely via telephone conference call from 8043 Old Courthouse Rd, Appomattox VA due to high risk medical conditions if exposed to the coronavirus.

**Also, Present:**

Susan M. Adams, County Administrator  
Tom Lacheney, County Attorney  
John Spencer, Information Systems Manager/Purchasing Agent  
Johnnie Roark, Community Development Director  
Wanda McCormick, Administrative Assistant

**CALL TO ORDER:** Chairman Carter called the meeting to order at 6:30 p.m.

Pledge of Allegiance

Invocation – Mr. Hogan

**SETTING OF AGENDA**

Susan Adams, County Administrator requested to amend the Agenda to move the Resolution for Sabrina Smith, Registrar to Item 1A under Appearances. Motion made by Mr. Hogan, seconded by Mr. Hinkle and carried with all members present, voting yes to approve the Setting of Agenda, as amended.

**CITIZEN PUBLIC COMMENT PERIOD**

Mr. Christain Raymond, 285 Clark Rd., Appomattox Virginia spoke to the Board in support of funding to purchase a new fire truck for the Appomattox County Volunteer Fire Department.

## **APPEARANCES**

Rev. Dr. Paul Michael Raymond, Appomattox Virginia spoke to the Board to discuss the doctrine of the lesser magistrate and gave each of the Board member a book on the doctrine.

The Board recognized Mrs. Sabrina Smith, General Registrar/Director of Elections for her outstanding service to the citizens of Appomattox County. She will retire on June 30, 2020 after having served 28 years in her position with the County. Motion made by Mr. Hogan, seconded by Mr. Hinkle to adopt the Resolution honoring Mrs. Smith for her years of service as the County's Registrar. Chairman Carter called for a roll call vote: Mr. Hogan-yes; Mr. Hipps-yes; Mr. Hinkle-yes; Mr. Carter-yes; Mr. Abbitt-yes (Remotely via telephone).

## **ACTION ITEMS**

### **Architectural Partners Proposal - Courthouse**

Motion made by Mr. Abbitt, seconded by Mr. Hinkle to approve the proposal presented by Architectural Partners in the amount of \$11,155.00. Chairman Carter called for a roll call vote: Mr. Hogan-yes; Mr. Hipps-yes; Mr. Hinkle-yes; Mr. Carter-yes; Mr. Abbitt-yes (Remotely via telephone).

### **Town MOU for Law Enforcement Services**

Motion made by Mr. Hogan, seconded by Mr. Hinkle to adopt the Memorandum of Understanding with the Town for Law Enforcement Services. Chairman Carter called for a roll call vote: Mr. Hogan-yes; Mr. Hipps-yes; Mr. Hinkle-yes; Mr. Carter-yes; Mr. Abbitt-yes (Remotely via telephone).

### **Fire Truck Request**

Chairman Carter deferred the fire truck request to the Public Safety Committee in order to obtain additional information for the Board.

### **School Supplemental Appropriation Request**

Motion made by Mr. Hogan, seconded by Mr. Hinkle to schedule a Public Hearing on July 20, 2020 in order to amend the budget and re-appropriate \$516,229.00 to Fund 3 School Capital Improvement Fund. Chairman Carter called for a roll call vote: Mr. Hogan-yes; Mr. Hipps-yes; Mr. Hinkle-yes; Mr. Carter-yes; Mr. Abbitt-yes (Remotely via telephone).

Motion made by Mr. Hinkle, seconded by Mr. Hipps to issue a statement of intent to re-appropriate funds in July, 2020 after the Public Hearing. Chairman Carter called for a roll call vote: Mr. Hogan-yes; Mr. Hipps-yes; Mr. Hinkle-yes; Mr. Carter-yes; Mr. Abbitt-yes (Remotely via telephone).

## **PUBLIC HEARING – 7:00 P.M.**

At 7:00 p.m. after due notice was given, Chairman Carter called the FY 2021 "Proposed" Budget Public Hearing to order. Mr. Bryan Allgood of 8634 Sugar Hill Rd. addressed the Board concerning the School funding for the FY 2021 Budget.

Dr. Annette Bennett, School Division Superintendent of 17343 Red House Rd addressed the Board concerning the Carry Forward Funds for the School.

There being no further public comments, the Public Hearing was adjourned at 7:15 p.m. At 7:15 p.m. after due notice was given, Chairman Carter called the Public Hearing for Amending Ordinance to County Code for Increasing Courthouse and Courtroom Security fees to order.

Sheriff Donald Simpson of 513 Cedar Tree Rd. addressed the Board concerning the increase of the courthouse and courtroom security fees. He recommended to the Board that the fees be increased from \$10.00 to \$20.00.

There being no further public comments the Public Hearing was adjourned at 7:17 p.m.

At 7:17 p.m. after due notice was given, Chairman Carter called the Public Hearing for Amending County Code Taxation and Fees Ordinance to order.

There being no public comment, the Public Hearing was adjourned at 7:18 p.m.

At 7:18 p.m. after due notice was given, Chairman Carter called the Public Hearing for Amending the FY 2020 Budget to Retire Water Revenue Bond, Series 2011 Debt to order.

There being no public comment, the Public Hearing was adjourned at 7:21 p.m.

## **ACTION ITEMS**

### **Amending Ordinance to County Code for Increasing Courthouse and Courtroom Security Fees**

Motion made by Mr. Hinkle, seconded by Mr. Abbitt to adopt the amended ordinance to the County Code to increase courthouse and courtroom security fees from \$10.00 to \$20.00.

Chairman Carter called for a roll call vote: Mr. Hogan-yes; Mr. Hipps-yes; Mr. Hinkle-yes; Mr. Carter-yes; Mr. Abbitt-yes (Remotely via telephone).

### **Amending County Code Taxation and Fees Ordinance**

Motion made by Mr. Abbitt, seconded by Mr. Hinkle to adopt the amendment of County Code §3.7-2(B) Taxation and Fees Ordinance to clarify property tax exemptions related to farm machinery and implements. Chairman Carter called for a roll call vote: Mr. Hogan-yes; Mr. Hipps-yes; Mr. Hinkle-yes; Mr. Carter-yes; Mr. Abbitt-yes (Remotely via telephone).

### **Amending FY 2020 Budget to Retire Water Revenue Bond, Series 2011 Debt**

Motion made by Mr. Hinkle, seconded by Mr. Abbitt to approve the amending of the FY 2020 budget to payoff waterline debt in the amount of \$1,854,411.10 and to generate \$343,000.00 in cost savings to the County. Chairman Carter called for a roll call vote: Mr.

Hogan-yes; Mr. Hipps-yes; Mr. Hinkle-yes; Mr. Carter-yes; Mr. Abbitt-yes (Remotely via telephone).

### **Zoning Ordinance Amendment – Solar Energy**

Motion made by Mr. Hogan, seconded by Mr. Hipps to approve the Solar Energy zoning ordinance amendment recommendation of the Planning Commission. Chairman Carter called for a roll call vote: Mr. Hogan-yes; Mr. Hipps-yes; Mr. Hinkle-yes; Mr. Carter-yes; Mr. Abbitt-yes (Remotely via telephone).

### **Special Permit Application Request**

Motion made by Mr. Hogan, seconded by Mr. Hinkle and carried with all members present, voting yes to approve the Special Permit Application submitted by Bonnie and Ken Swanson for “A Lavender Celebration” on Saturday, June 20<sup>th</sup> and Saturday, June 27<sup>th</sup> at 7169 Old Evergreen Road.

### **Special Permit Application Request**

Motion made by Mr. Hogan, seconded by Mr. Hipps and carried with all members present, voting yes to approve the Special Permit Application submitted by Francisco Display Fireworks, LLC for “Appomattox 4<sup>th</sup> of July” fireworks display on Friday, July 3<sup>rd</sup> at 10063 Red House Road.

## **CONSENT AGENDA**

### **Invoices Submitted For Payment**

Please review the attached invoices and approve for payment:

June 5, 2020	\$43,341.48
June 12, 2020 - CSA	\$143,743.66
June 15, 2020	\$242,551.66
<b>TOTAL:</b>	<b>\$429,636.80</b>

Staff Recommendation: Please review and consider approval of the attached invoices for payment.

### **Minutes**

Please review the following DRAFT minutes for approval:

May 14, 2020 Board of Supervisors Work Session Meeting

May 18, 2020 Board of Supervisors Meeting

### **General Properties - Courthouse Maintenance Fund**

Please transfer by consent **\$10,745.85** from the Courthouse Maintenance Fund and supplement to the following:

4302-3004 Repairs/Maintenance **\$10,745.85**

RE: Purchase of CCTV equipment for Courthouse (\$4,414.90) and TV, polycom equipment installed in the Circuit Courtroom (\$6,330.95)

Staff Recommendation: No new local funds are required.

### **Sheriff's Department - Courthouse Security Fund**

Please transfer by consent from the Courthouse Security Fund to the General Fund and supplement the following:

3102-1006	Courthouse Security Position	<b>\$10,000.00</b>
-----------	---------------------------------	--------------------

Staff Recommendation: Transfer requested funds from the Courthouse Security Fund to the General Fund and supplement by consent to 3102-1006.

#### **Sheriff's Department**

Please supplement by consent and appropriate the following:

3102-5408	Vehicle Power Equipment Supplies	<b>\$2,122.17</b>
-----------	-------------------------------------	-------------------

RE: Reimbursement from VACORP for damages/repairs to 2020 Ford Explorer.

Staff Recommendation: No new local funds are required.

#### **Parks & Recreation**

Please supplement by consent and appropriate \$75.00 to 7104-5803.

RE: Refund on Community Center rental to John Lewis.

#### **Department of Social Services**

Please supplement by consent and appropriate the following:

5301-2002	VRS	\$11,538.77
5301-2006	Group Life	\$881.70
5301-2002	ICMA-RC	\$1,261.70
<b>TOTAL:</b>		<b>\$13,682.17</b>

RE: Reimbursement for May, 2020 payroll deductions.

Staff Recommendation: No new local funds are required.

#### **General Properties - Carver Price Reserve Fund**

Please transfer by consent from the Carver Price Reserve Fund **\$1,160.20** to the General Fund and supplement by consent the following:

4302-3004	Repairs/Maintenance	<b>\$1,160.20</b>
-----------	---------------------	-------------------

RE: Replace 2 bathroom toilets and re-pipe supply water lines.

Staff Recommendation: Transfer requested funds from the Carver Price Reserve Fund to the General Fund and supplement \$1,160.20 to 4302-3004.

#### **Circuit Court - Law Library**

Please transfer by consent from the Law Library Fund to the General Fund and supplement the following:

2101-5804	Law Library	<b>\$531.53</b>
-----------	-------------	-----------------

RE: Purchase of law books by the Circuit Court Clerk for the Law Library.

Staff Recommendation: Transfer requested funds from the Law Library to the General Fund and supplement by consent \$531.53 to 2101-5804.

Motion made by Mr. Hogan, seconded by Mr. Hinkle to approve the Consent Agenda.

Chairman Carter called for a roll call vote: Mr. Hogan-yes; Mr. Hipps-yes; Mr. Hinkle-yes; Mr. Carter-yes; Mr. Abbitt-yes (Remotely via telephone).

## **REPORTS AND INFORMATIONAL ITEMS**

"Reopen Appomattox Event" – Friday, June 19, 2020 in Courtland Park from 5:00 p.m. to 8:00 p.m.

School – May, 2020 Financial Report

## **SUPERVISOR CONCERNS**

Mr. Abbitt expressed his support for law enforcement.

Mr. Hipps also expressed his support for law enforcement.

Mr. Hinkle expressed that he fully supports the County Sheriff.

## **CLOSED SESSION**

Mr. Lacheney, County Attorney read the following Resolution authorizing a Closed Meeting:

WHEREAS, the Board of Supervisors of Appomattox County desires to discuss in Closed Meeting the following matter(s):

- Consultation with legal counsel pertaining to actual or probable litigation, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body concerning landfill.

WHEREAS, pursuant to: §2.2-3711(A)(7) of the Code of Virginia, such discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Appomattox County does hereby authorize discussion of the aforestated matters in Closed Meeting.

Motion made by Mr. Hogan, seconded by Mr. Hinkle and carried with all other members present voting yes to enter into closed session at 7:33 p.m.

Mrs. Wanda McCormick read the following closed session certification at 7:53 p.m.:  
To the best of your knowledge, were the only matters discussed in the closed meeting public business matters lawfully exempted from open meeting requirements, and that only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting. Mrs. McCormick called for a roll call vote: Mr. Hipps, yes; Mr. Hogan, yes; Mr. Carter, yes; Mr. Hinkle, yes.

## **UPCOMING MEETINGS**

Thursday, June 25, 2020 @ 6:30 P.M.

Special Called Meeting – Adopt FY 2021 Budget

Board of Supervisors Meeting Room

171 Price Lane, Appomattox Virginia

Monday, July 20, 2020 @ 6:30 P.M.

Regular Scheduled Meeting  
Board of Supervisors Meeting Room  
171 Price Lane, Appomattox Virginia

**ADJOURNMENT**

Motion made by Chairman Carter to adjourn the meeting at 7:55 p.m.